

## **HANLEY COMMITTEE BRIEFING**

**9 June 1971**

- I. Security of most sensitive information no better than our people.**
- II. Personnel procedures for applicants and some aspect of employee management. Make distinction between our regular staff and agent personnel.**
  - A. Steps in Applicant Processing.**
    - 1. All applicants are given "Read This First" blue instruction sheet (Tab D), after which he reads Applicant information sheet #1 (Tab E) and Applicant information sheet #2 (Tab F). Describe briefly.**
    - 2. The applicant then accomplishes:**
      - a. PHS (Tab G) and Appendix #1 (Tab H).**
      - b. Report of medical history (Tab I). The employee has option of accomplishing this now or when he takes his physical.**
    - 3. Testing to be sure that he has the technical or professional qualifications for the job. Tests vary of course depending upon the job being filled. Clerical, stenographic, and language tests are administered when appropriate. All professional applicants receive aptitude-type tests**

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**Additional Supporting Data**

- E. Security investigations FY 1970 (Tab F2).
- F. Involuntary separations (Tab G2).
- G. Bio profiles -- D/Pers, D/S, D/MS, C/Psychiatric Staff,  
C/Psychological Services Staff (Tab H2).
- H. Extracts from Testimony (Tab I2).
- I. Applicant polygraph statistics (Tab R)
- J. Employees cleared of allegations (Tab S)
- K. Applicants disapproved as result of polygraph (Tab T)
- L. Espionage and defector Cases (Tab V)

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